

Cookie Policy

Effective as of: 2024-10-28

In this Cookie Policy, City Secretarial Services Limited ("we" or "our") provides detailed information on how we ensure the security of personal information and protect the rights of visitors and users of our website, including but not limited to <https://citysecretarial.biz> (the "Site").

1. What is a Cookie?

A cookie is a small file stored on your device that enables our Site's features and functionality. Cookies help us identify your device, secure access, and remember your preferences, providing a seamless browsing experience. They make your interactions with our Site more efficient and user-friendly.

2. Why Do We Use Cookies?

We use cookies for the following main purposes:

- **Site Security and Functionality:** Cookies enable and support security features, helping us detect malicious activity on the Site to protect your data.
- **Enhanced User Experience:** Cookies remember your preferences and browsing history, allowing us to provide a more personalized and smoother experience.

3. Types of Cookies We Use

When you visit our Site, we may use the following types of cookies:

- **Necessary Cookies:** Essential for the Site's functioning, allowing secure login, session management, and retention of information entered during browsing. Without these cookies, parts of the Site may not operate properly.
- **Persistent Cookies:** These remain in your browser after a session ends, helping us recognize you on future visits and making navigation on the Site easier.
- **Session Cookies:** Temporary cookies that expire when you close your browser, used to support functionalities during your active session.

4. How to Manage or Block Cookies

Most web browsers are set to automatically accept cookies, but you can manage cookie settings through your browser preferences. Our Cookie Consent Banner allows you to accept all cookies or specify preferences. Please note that disabling certain cookies may impact some features of the Site.

For more information on managing or deleting cookies, visit www.allaboutcookies.org.

Data Deletion Requests:

To request deletion of data collected via cookies, please contact us at info@citysecretarial.biz.

5. Policy Updates

We may update this Cookie Policy periodically. Any changes will be posted on this page, and we encourage you to review it regularly to stay informed.

This Cookie Policy is effective as of the date of its publication on the Site.

Contact Information

For questions regarding this Cookie Policy, please contact us at:

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